

**MINUTES OF THE BUCHANAN SOIL & WATER
CONSERVATION DISTRICT COMMISSIONER'S ORGANIZATIONAL MEETING
INDEPENDENCE, IA
Tuesday, December 28, 2021
At
Independence Public Library, Independence, IA
11:08 a.m.**

Those present were:

Commissioners

Sean Dolan

Doug Kaiser

Becky Lindsay

Robert Muchmore

Staff & Others

Julie Althaus, Conservation Assistant

Organizational Meeting

Appointment of Assistant Commissioners

22-38 Motion by Lindsay to appoint Richard Sloan as Assistant Commissioner. Seconded by Muchmore. Motion carried.

Election of Officers

Election of Chair –

22-39 Motion by Lindsay nominated Kaiser as Chairperson. Dolan made motion that nominations cease. Seconded by Muchmore. Motion carried that Kaiser will be our chair.

Election of Vice Chair –

22-40 Motion by Dolan nominated Lindsay as Vice Chairperson. Muchmore made motion that nominations cease. Seconded by Dolan. Motion carried that Lindsay will be our Vice - Chair.

Election of Treasurer –

22-41 Motion by Dolan nominated Muchmore as Treasurer and Halligan as Co-Treasurer. Lindsay made motion that nominations cease. Seconded by Kaiser. Motion carried that Muchmore will be Treasurer and Halligan as Co-Treasurer.

Election of Secretary –

22-42 Motion by Muchmore nominated Althaus as Secretary. Seconded by Lindsay. Motion carried.

2022 Financial Policies Checklist

The 2022 Financial Policies were reviewed and any questions were answered.

22-43 Motion by Dolan to approve the 2022 Financial Policy. Seconded by Muchmore. Motion carried.

Appointment of Recipient to Receive Copies of the Bank Statements

22-44 Motion by Kaiser for Lindsay to be the recipient of the bank statements. Seconded by Muchmore. Motion carried.

22-45 Motion by Dolan to adjourn the meeting at 11:16 a.m. Seconded by Lindsay. Motion carried.

Chairman

Date

Secretary

Date