

**MINUTES OF THE BUCHANAN SOIL & WATER  
CONSERVATION DISTRICT COMMISSIONER'S MEETING  
INDEPENDENCE, IA  
Friday, February 25, 2022  
10:00 a.m. at the Independence Field Office**

Those present were:

**Commissioners**

Doug Kaiser  
Becky Lindsay  
Bob Muchmore  
Tim Halligan  
Sean Dolan

**Staff & Others**

Julie Althaus, Conservation Assistant  
Bill Meyer, District Conservationist

The meeting was called to order by Kaiser at 10:04 a.m.

**Adopt Agenda**

Kaiser called to adopt the agenda.

**22-45 Motion** by Dolan to approve the agenda. Seconded by Muchmore. Motion carried.

**Approval of Minutes**

Kaiser called for a discussion and approval of the minutes from the January 25, 2022, meeting. It was noted Dolan seconded the motion 22-42. Pen and ink addition completed.

**22-46 Motion** by Dolan to approve the amended minutes of January 24, 2022. Seconded by Lindsay. Motion carried.

**Treasurer's Report**

Treasurer's Report for January 2022— Report was given. CD rates were discussed and Althaus was going to check out the rates at WCF Financial and will email them out for the renewal of the commissioner's CD's.

**22-47 Motion** by Lindsay to approve the January 2022. Seconded by Muchmore. Motion carried.

**Wapsi River Management Authority – Tori Nimrod**

Nothing to Report – Sean Dolan and Bob Muchmore attended the meeting on February 8<sup>th</sup>. Dolan reported that there was a change in the By-Laws.

- There are 28 projects completed and all projects will be completed this spring.
- Funds that were going to be used for signage are being pulled for some other use.
- There is going to be a tour on June 14<sup>th</sup> of the projects.
- They are looking for money for the Fredricks burg Area and Malone Creek in Buchanan County.
- There was a survey completed by the University of Iowa and came out positive for the WMA's.

Althaus suggested to the commissioners about having an Educational Meeting – with a tour possibly at Cedar Rock with a doing a press release and meeting this will help with visibility regarding the Buchanan Soil and Water Conservation District. She would work with John Klotzbach and Steve Smith for publicity. It is food for thought. Just let her know at our next meeting.

**Middle Cedar River Watershed –**

Althaus updated the commissioners on her meeting with Clark Porter and he was going to get in touch with Amy Bouska our Urban Conservationist to be working with on some possibilities.

**Pheasants Forever Report – Allie Rath**

Nothing currently

**District Conservationist Report –Bill Meyer – DC**

Meyer reported as follows:

- EQIP – Currently working on 8 applications, with the possibility of different programs.
- CSP – Working on ranking CSP and working on the ones that are up for renewal.
- He wanted to make sure that the commissioners were aware that they will be doing compliance checks. Someone another county will be doing Buchanan and he thought he would be doing Delaware.
- We are currently at 50% staffing, and we can let some people in the office, but we still have to open the door for them.

**NACD Grant Position –**

- a. Althaus is putting the finishing touches on the job description, she will send it out to everyone, when she has that done.

**Renewal of Soil and Water Conservation Society – Dues \$115.00**

**22-48 Motion** by Lindsay to approve the payment of \$115.00. Seconded by Halligan. Motion carried.

**Iowa Natural Heritage Foundation – Dues \$125.00**

**22-49 Motion** by Dolan approve for the payment \$125.00. Seconded by Muchmore. Motion carried.

**Conservation Plans – 6**

**Cost Share Approval –**

Nothing Currently

**Completed Cost Share –**

Nothing Currently

**Bills for February 2022**

Revolving Account – NSB (Northern Security Bank

Print Express	2/22/22	\$177.60	Chk#4636	2 boxes of envelopes
Cy & Charley's	2/22/22	\$789.00	Chk#4637	Refrigerator
Coe College	2/22/22	\$234.00	Chk#4638	UWMA – H2O Samples
SWCS	2/22/22	\$115.00	Chk#4639	FY22 Dues
INHF	2/22/22	\$125.00	Chk#4640	FY22-Dues
US Post Office	2/22/22	<u>\$110.00</u>	Chk#4641	2 rolls of stamps
	Total	\$1,550.60		

**22-50 Motion** by Dolan to approve Conservation Plans and Bills for February 2022. Seconded by Lindsay. Motion carried.

**Other Items:** Reminder that the Spring Regional will be on March 15 in Waverly. Althaus asked who will be attending – Bob Muchmore and Doug Kaiser will be attending.

Conservation Districts of Iowa Scholarship – we received one application. Kirby Cook submitted his application, so we will send it on to our Regional Director.

Tree Sale is going well. We don't have enough trees but doing the best that I can.

Regular Commissioner's Meeting – **March 22, 2022, time and location to be determined**

**22-51 Motion by** Muchmore to adjourn. Seconded by Dolan. Motion carried

Adjourned @ 10:48 a.m.

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Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date